



STUDENT EMPLOYMENT POSITION DESCRIPTION

Position Title:	Peer Tutor	Department Contact:	Kristin Williams
Department/Unit:	Library	Phone:	541-278-5916
BMCC Location	Pendleton	Email:	kwilliams@bluecc.edu

Job Description

ROLE AND RESPONSIBILITIES:

Provide tutoring to BMCC students. Assist students with basic technology needs. Maintain tutoring records. Refer students to Professional Tutors as needed.

QUALIFICATIONS AND EDUCATION REQUIREMENTS:

Subject matter knowledge. Completed the courses you will be providing tutoring for with at least a B. Maintain at least a 3.0 GPA, ability to listen to and interact with fellow students. Ability to maintain confidentiality. Instructor recommendation required.

PREFERRED SKILLS:

Bilingual preferred.

ADDITIONAL NOTES:

Flexible schedule.